

How to Select your Planning Application Type

<https://citizenportal.meridiancity.org/CitizenAccess/Default.aspx>

1 Locate Application Type

- Click on Planning Tab
- Click Create Application
- Accept the disclaimer
- Under Select a Record Type– click on the applicable application type(s) requesting

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2 Under Administrative and/or Hearing

- If you do not see your application type listed —click on the (?) question mark next to the Administrative and/or Hearing application types to see the additional options

3 Help Icons (?)

- Help Icons are located next to various application types to provide more information that may be needed, as well as, Code Links.

Administrative

- Administrative ?
- Certificate of Zoning Compliance Change of Use ?
- Director's Determination ?
- Landscape Plan Modification ?
- Property Boundary Adjustment ?

Hearing

- Council Review ?
- Hearing ?
- Miscellaneous ?
- Short Plat ?
- UDC Text Amendment ?
- Variance ?

Accessory Use

- Daycare (Family, 6 or fewer)
- Home Occupation
- Lessons/Instructions (7 or more)

Conditional Use Modification

- Conditional Use Modification ?

Final Plat(s)

- Final Plat ?
- Final Plat Modification ?
- Final Plat Mylar Signature ?

Signs

- Limited Duration Sign ?
- Portable Sign Permit ?

Time Extension

- Time Extension, City Council ?
- Time Extension, Commission ?
- Time Extension, Director ?

Use Zone Encroachment

- Use Zone Encroachment ?

Zoning Verification

- Zoning Verification

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Help x

Click [here](#) for record type information.

Use this to apply for the following application types:

- Alternative Compliance
- Certificate of Zoning Compliance
- Certificate of Zoning Compliance w/ Prior Approval
- Design Review
- Private street
- Vacation

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Help x

Click [here](#) for record type information.

Use this to apply for the following applications:

- Alternative Compliance
- Annexation
- Comprehensive Plan Map Amendment
- Comprehensive Plan Text Amendment
- Conditional Use Permit
- Design Review
- Development Agreement Modification
- Planned Unit Development
- Preliminary Plat
- Preliminary Final Plat
- Private Street
- Rezone
- Vacation

If you need additional assistance, please call 208-884-5533

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